

work safety

fmi course number: FM07

Duration
1 day

.....course overview

Promoting a safe workplace has to be the first priority in all responsible organisations. Apart from legal compliance requirements and ethical issues there are benefits not only for individuals but also for the organisation due to increased savings and productivity.

This course reviews key duty of care responsibilities of team leaders and their organisations under Occupational Health and Safety guidelines. It provides an overview of OHS systems and provides practical tools for identifying hazards, assessing risks and identifying risk control measures. It also explores ways to encourage team members to promote a safer work environment and take greater responsibility for work safety.

An extremely useful course that is of critical importance for all frontline managers.

.....key content

- Why is work safety the first priority? – The cost of accidents and workplace health issues
- Accessing information regarding Occupational Health and Safety legislation
- Occupational Health and Safety system and tools
- Hazard identification
- OHS Risk assessment
- OHS Risk control measures
- OHS Record keeping
- Evaluating control measures
- Occupational Health and Safety education and information sources
- Gaining team commitment and involvement in OHS



.....what objectives can I achieve?

1. Establish and maintain an Occupational Health and Safety system
2. Establish and maintain participative arrangements for the management of Occupational Health and Safety
3. Establish and maintain procedures for identifying hazards, and assessing and controlling risks
4. Establish and maintain a quality Occupational Health and Safety management system



Who this course is useful for

All managers working at frontline level from team leaders, supervisors, frontline managers, unit or section managers, customer service or sales managers, divisional unit managers.

Resources for this Course

A **Learning Guide** is provided for this course. It contains notes and can be used for participant's own notes.

Assessment

Assessment for this course is optional. This course can be linked to competency unit *BSBOHS407A Monitor a Safe Workplace* (assessed at Certificate IV level) or *BSBOHS509A Ensure a Safe Workplace* (assessed at Diploma level). Please contact us for further details

Dates and locations

Course Dates: Sydney

For dates please see FMI Public Course Calendar at www.frontlinemanagementinstitute.com.au

Time: 9am to 4.45pm

Location is close to Sydney CBD. You will be advised of the exact location by email one week prior to commencement.

Fees

For fees please see FMI Public Course Calendar at www.frontlinemanagementinstitute.com.au

Corporate Versions of this Course

This course can be tailored for corporate requirements as an in-house course.

Booking

To book, phone +612 9660 0199

Email fmi to find out how we can help you:
fmi@managementcando.com

Contact frontline management institute

Email: fmi@managementcando.com

Web: www.frontlinemanagementinstitute.com.au

Phone +612 9660 0199

Location & Post

Frontline Management Institute

459 Harris St
Ultimo NSW 2007
Australia