



GRADUATE TRAINING PROGRAM

OVERVIEW

FMI's **Graduate Leadership Program** provides a proven pathway to developing essential people leadership skills for recent graduates or young people with leadership potential.

The program can be integrated into existing specialist training for graduates delivered by the organisation to cover areas such as systems, procedures and project management. We constantly update the content to provide graduates with a modern professional and eminently practical approach to management. Our focus is on practical skills for a leader rather than on academic theory.

The program consists of a mix of workshops and in-house development over a period of one to three years. The content is flexible and we design the program and its contents to match the organisation needs. A typical program may have four workshops of two days each over a year, one a quarter. In-house mentoring is normally part of the program and graduates work in teams to develop improvement projects for the organisation.

WHO THIS PROGRAM IS SUITABLE FOR

Recent graduates or young people with leadership potential



PROGRAM CONTENT

Program content is selected in consultation with the client organisation and tailored to meet needs.

- Management skills for new managers
- Business writing skills
- Emotional intelligence at work
- Negotiation skills
- Presentation skills
- Professional communication
- Time management
- Wellbeing
- Project management
- Continuous improvement

PROGRAM FEATURES

- Flexible delivery options – select Modules of one day each or mixed mode delivery tailored for organisation
- Includes improvement projects carried out in teams
- Coaching and mentoring options available to support participants

CUSTOMISED PROGRAMS

FMI is able to design a bespoke training program specifically for your organisation.

FMI's team has extensive experience designing programs for clients across a range of industries and for a range of purposes such as:

- Volunteer training programs
- Mentor induction programs
- Wellbeing program design
- Small business management skill development
- Customer experience mapping
- Train the trainer programs
- Graduate programs



FMI can develop workshops, course materials and activities that are designed to meet your objectives. In addition to tailoring content, FMI can design assessment tools and projects.

These programs can be aligned with role descriptions, performance management systems, capability frameworks and other key learning and development standards and programs that the organisation has in place.

FMI is able to customise the program so that it can be presented as an in-house program with your organisation's branding and specific content such as a graduate entry program. Programs can be delivered by FMI or by someone from within your organisation.

FMI can provide capability overviews for each of the modules for your review. Please contact FMI to discuss which modules are appropriate for your management teams

MORE INFORMATION

Reading an overview is often not enough to make a decision about whether that course or program is suitable for you, your team or organisation. Please contact us to discuss your specific challenges, development needs and strategic initiatives. We can advise you on suitable learning and development solutions, even if it includes courses, programs or services not included in our catalogue.



ABOUT FMI

The Frontline Management Institute (FMI) uses a practical, work based approach to deliver high quality, engaging and flexible management training and coaching that drives results for managers, their teams and their organisations.

With over 20 years' experience designing and delivering, FMI has helped thousands of managers and leaders to raise their standard of work whilst also ensuring organisations achieve a healthy return on investment. We have worked across many sectors including construction, infrastructure, resources, energy, community, health, consumer products and services, government and public services, financial services, technology, media and communications, transport and logistics. We work with people across a range of levels of experience and seniority including:

- Managers and leaders
- Frontline managers
- Team leaders and supervisors
- New managers
- New supervisors and team leaders
- Teams and team members

ENQUIRIES AND BOOKINGS

For more information please contact our friendly team and we will be happy to discuss with you.

Phone: +61 2 9660 0199

Email: fmi@fmi-au.com



Graduate Training Program

Frontline Management Institute | Sydney, Australia

www.frontlinemanagementinstitute.com.au

Email: fmi@fmi-au.com | Phone: +61 2 9660 0199